



SUSAN M. CHEARDY
CHIEF JUDGE

FREDERICKA H. WICKER
JUDE G. GRAVOIS
MARC E. JOHNSON
ROBERT A. CHAISSON
STEPHEN J. WINDHORST
HANS J. LILJEBERG
JOHN J. MOLAISSON, JR.

JUDGES

Court of Appeal

FIFTH CIRCUIT
STATE OF LOUISIANA

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May 15, 2020

In accordance with the Governor's Proclamations [58 JBE 2020](#) and [59 JBE 2020](#), the Louisiana Supreme Court's [Order of May 15, 2020](#), this Court's [Order of May 15, 2020](#), and CDC guidelines, the Louisiana Fifth Circuit Court of Appeal building will reopen to the public on Monday, May 18, 2020 at 8:30 a.m.

To protect the health and safety of the public and court employees, entry into the court building is subject to the following restrictions until at least May 29, 2020.

- Visitors must answer the following questions before entry:
 - Have you experienced any symptoms of the COVID-19 virus in the past 2 weeks, including, but not limited to, coughing, sneezing, or fever? If you answer yes, your temperature will be taken with a non-invasive device. A temperature of 99.5°F or above will require you to remain outside the building.
 - Have you been in contact with anyone in the last 2 weeks who has tested positive for the COVID-19 virus? If you answer yes, you will be required to remain outside the building.
 - Have you tested positive for the COVID-19 virus in the last 2 weeks? If you answer yes, you will be required to remain outside the building.
- Only two visitors are allowed in the building at one time.
- Visitors must wear a face mask at all times.
- Please maintain a six-foot distance from other individuals at all times.
- To file a pleading or exchange any documents with the Clerk's Office, visitors must wear gloves at the counter.
- Public restrooms are not available at this time.

PLEASE NOTE:

- The convenience fee associated with eFilings shall remain waived as a courtesy until June 26, 2020.
- The Court shall continue to accept fax filings and e-mail filings as a courtesy until June 30, 2020.
 - Fax: (504) 576-0800
 - E-mail: clerksoffice@fifthcircuit.org